

**Employee Information Sheet****Anne Troyer****Job Title:** Wet Chemistry Supervisor**Hire Date:** 02-17-2010**Education:** Bachelor of Arts 1993, Goshen College, Goshen, IN**Major:** Chemistry**Minor:** Environmental Studies**Employment History:**

- **Wet Chemistry Supervisor:** Pace Analytical Services, Indianapolis, IN; March 2015 to present
- **Quality Assurance Analyst:** Pace Analytical Services, Indianapolis, IN, February 2010 to March 2015
- **Technical Director:** ESG Laboratories, Indianapolis, IN, February 2001 to May 2007
- **Wet Chemistry Supervisor:** ESG Laboratories, Indianapolis, IN, June 1996 to February 2001
- **Field Sampling Technician:** Astbury Water Technology, Indianapolis, IN, December 1994 to May 1996
- **Laboratory Analyst:** ESG Laboratories, Indianapolis, IN, October 1993 to December 1994

**Current Job Responsibilities:**

**Anne** is responsible for providing technical guidance and support to laboratory operations. She performs complex method development activities and evaluates new instrumentation or methodology. She also works independently on complex projects that require advanced analytical skills and has supervisory responsibilities for the wet chemistry department. She is responsible for chemical analysis involving knowledge inorganic chemistry and independent evaluation, selection and adaptation of standard methods and techniques. She directs laboratory projects from set-up through data reduction to reporting results.

Anne is also designated as a **NELAC Technical Director**. The duties of a Technical Director include monitoring standards of performance in quality control and quality assurance and monitoring the validity of the analyses performed and the data generated in the lab to assure reliable data.



## Employee Information Sheet

# **Beth Schrage**

**Job Title:** Quality Manager

**Hire Date:** February 16, 2009

**Education:** 1983-1986 Purdue University School of Science at Indianapolis

**Area of Study:** Biology/Chemistry

### **Employment History:**

- **Quality Manager:** Pace Analytical Services, Indianapolis, IN; February 2009 to present
- **GC/MS Semi-Volatile Chemist:** Envision Laboratories, Indianapolis, IN; July 2004 to February 2009
- **Organic Dept. Supervisor:** TestAmerica, Indianapolis, IN; 2001-2002
- **Technical Writer:** (part time) TestAmerica, Indianapolis, IN; 2000-2001
- **GC/MS Volatile Chemist:** National Environmental Testing, Indianapolis, IN; 1995-1998
- **Project Manager:** National Environmental Testing, Indianapolis, IN; 1994-1995
- **Quality Assurance Coordinator:** National Environmental Testing, Indianapolis, IN; 1990-1994
- **Quality Assurance Coordinator:** Envirolab, Ormond Beach, FL; 1988-1990
- **Inorganic Chemist:** Orlando Laboratories, Orlando, FL; 1987-1988
- **Inorganic Chemist:** Water Chemists, Greenwood, IN 1986-1987

### **Current Job Responsibilities:**

**Beth** is responsible for the independent monitoring and assessment of the quality assurance activities of the Indianapolis facility of Pace Analytical. This includes implementing and monitoring lab QA/QC programs and developing appropriate documentation trails. She is responsible for developing project specific QA plans, maintaining certifications, reviewing and revising quality documentation, and assisting and coordinating with internal and external audits. She also assists in training employees in QA/QC procedures and ethics (data integrity) policies.



Pace Analytical Services  
7726 Moller Road  
Indianapolis, IN 46268

## Employee Information Sheet

**Karen Vest**

**Job Title:** GC-Semi Volatile Laboratory Analyst

**Hire Date:** 10-01-2013

**Education:** Bachelor of Science 2001, Radford University, Virginia

**Major:** Biology    **Minor:** Chemistry, Economics

### **Employment History:**

- **Laboratory Analyst:** Pace Analytical Services, Indianapolis, IN October 2013 to present
- **Laboratory Analyst:** Heritage Environmental Services, LLC 2007 to October 2013

### **Current Job Responsibilities:**

**Karen** is responsible for chemical analysis involving knowledge in a specialized field (GC Semi-volatiles) and independent evaluation, selection and adaptation of standard methods and techniques. She performs non-routine analyses of substantial variety and complexity and directs laboratory projects from set-up through data interpretation to reporting results.



## Employee Information Sheet



# *Olivia Deck*

**Job Title:** Project Manager

**Hire Date:** March 16, 2020

**Education:** Bachelor of Science 2016; Trine University, Angola, IN

**Major:** Biology

### **Employment History:**

- **Project Manager:** Pace Analytical Services, Indianapolis, IN, March 2020 to Present.
- **Waste Coordinator:** GHD Services, Indianapolis, IN; April 2019 to March 2020.
- **Regional Laboratory Manager:** Astbury Water Technology, Angola, IN; September 2017 to April 2019
- **Laboratory Analyst:** Astbury Water Technology-ESG Laboratories, Indianapolis, IN; April 2015 to September 2017

### **Current Job Responsibilities:**

- Responsible for providing management of projects, interfacing between clients and laboratory personnel to achieve client satisfaction
- Responsible for the delivery of analytical results within budget, on schedule, and to the requested level of quality
- Prepares reports
- Takes project orders
- Maintains client records
- Provides technical guidance to clients (bottle ware, deadlines, subcontract info, pricing, and analytical results)

[P] 317.228.3100 [F] 317.872.6189  
7726 Moller Rd, Indianapolis IN 46268





## Employee Information Sheet

# **Sarah Potts**

**Job Title:** Wet Chemistry Department Manager

**Hire Date:** 02-20-2019

**Education:** Bachelor of Science 2009, Ball State University, Muncie, IN

**Major:** Natural Resources and Environmental Management

### **Employment History:**

- **Wet Chemistry Department Manager:** Pace Analytical Services, Indianapolis, IN; February 2019 to present
- **Metals Lab Supervisor:** ESG Laboratories, Indianapolis, IN, 2014 to February 2019
- **Assistant Safety Director:** ESG Laboratories, Indianapolis, IN, 2017 to February 2019
- **Wet Chemistry Analyst:** ESG Laboratories, Indianapolis, IN, 2009 to 2014
- **Intern:** Bureau of Water Quality, Muncie, IN, 2007 to 2008
- **Research Assistant:** Natural Resources and Environmental Management Department, Ball State University, Muncie, IN, 2006 to 2007

### **Current Job Responsibilities:**

**Sarah** is responsible for providing technical guidance and support to laboratory operations. She performs complex method development activities and evaluates new instrumentation or methodology. She also works independently on complex projects that require advanced analytical skills and has supervisory responsibilities for the wet chemistry department. She is responsible for chemical analysis involving knowledge of inorganic chemistry and independent evaluation, selection and adaptation of standard methods and techniques. She directs laboratory projects from set-up through data reduction to reporting results.



Pace Analytical Services  
7726 Moller Road  
Indianapolis, IN 46268

## Employee Information Sheet

# **Steve Sayer**

**Job Title:** General Manager

**Hire Date:** May 20, 1998

**Education:** Associates Degree, WGU-Indiana, 2019

**Area of Study:** Business Management

### **Employment History:**

- **Laboratory General Manager:** Pace Analytical Services, Indianapolis, IN; October 2013 to present
- **Laboratory Services Manager I (Semi-volatiles):** Pace Analytical Services, Indianapolis, IN; March 2003 to February 2015
- **Laboratory Analyst III (Semi-volatiles):** Pace Analytical Services, Indianapolis, IN; May 1998 to March 2003
- **Extraction Analyst:** ATC Environmental, Indianapolis, IN; September 1997 to May 1998
- **Laboratory Technician:** Center for Applied Engineering (division of Jim Walters Research), St. Petersburg, FL; May 1994 to September 1996

### **Current Job Responsibilities:**

**Steve** is responsible for overall operations of the Indianapolis facility of Pace Analytical. His responsibilities include expense management, technical leadership, and development of operating staff. He is also responsible for workload scheduling, budget preparation, staff proficiency, and staff management, including recruiting, retention and motivation.



Pace Analytical Services  
7726 Moller Road  
Indianapolis, IN 46268

## Employee Information Sheet

**Zohreh Mostafavi**

**Job Title:** Laboratory Analyst

**Hire Date:** 04-29-2013

**Education:** Bachelor of Science 1990, Isfahan University, Isfahan, Iran

**Major:** Biology

**Employment History:**

- **Laboratory Analyst:** Pace Analytical Services, Indianapolis, IN; April 2013 to present
- **Laboratory Analyst:** ESG Laboratories, Indianapolis, IN, January 2011 to April 2013.
- **Laboratory Assistant:** Indiana University Kokomo, 2011

**Current Job Responsibilities:**

**Zohreh** is responsible for chemical analysis involving knowledge in a specialized field (wet chemistry) and independent evaluation, selection and adaptation of standard methods and techniques. She performs non-routine analyses of substantial variety and complexity and directs laboratory projects from set-up through data interpretation to reporting results.